



White Earth Reservation Business Committee

Employee Change Form

This Form will be routed by HR to the following departments:

- Payroll Accounts Payable Benefits/HR

Employee Name: _____ Date: _____

Badge Number: _____

Position _____ Department _____

Add/Change Email Address: _____

Physical Address Change:

Street _____ Apt _____

City _____, State _____ Zip _____

Mailing Address Change:

Street _____ Apt _____

City _____, State _____ Zip _____

Phone Number Change:

Cell Phone: (____) _____

Home Phone: (____) _____

Name Change: (Must Attach: Social Security Card, Name Change Documents & update Tax Forms.)

Previous First Middle Last

New First Middle Last

Employee Signature _____

Date _____

HR Personnel/Title _____

Date _____