



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Laura Lee Erickson

## Job Announcement

**Position:** Surveillance Monitor I or II

**Location:** Mahnomen

**Pay:** Level I-\$19.45/hr. or Level II- \$20.42/hr.

**Benefits:** Full

**Open:** 01-20-25

**Close:** 01-24-25

**Status:** Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will assist in providing and maintaining a proactive surveillance operation that protects the assets of the Shooting Star Casino and will perform all responsibilities in accordance with the White Earth Reservation, Shooting Star and the White Earth Gaming Commission Standards

- Maintains visual observation of all assigned areas and /or locations.
- Observe Shooting Star or other White Earth entities as directed for irregular activities.
- Monitor establishment activities to ensure adherence to all federal and state gaming regulations and casino policies and procedures.
- Ensure all cameras and recording devices are in good operating condition and are recording appropriate information.
- Monitor all cash handling area closely to insure there is no suspicious activity.
- Maintains a daily log of all incoming calls both phone and radio.
- Completes reports in a timely manner.
- Observes and reports all suspicious activity, policy, and procedure violations.
- Maintains good rapport with co-workers, associates and external sources including local, state, and federal representatives.
- Reviews reports and daily logs to facilitate communication.
- Ensures the strictest of confidentiality is always maintained.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills, and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Compliance Department.
- Skill of developing and maintaining positive relationships with internal and external customers.
- Ability to work cooperatively within a group to make the work of the group successful and effective.
- Knowledge of video surveillance equipment and computer software including applications.
- Knowledge of and ability to apply commonly accepted rules of grammar, spelling, and punctuation in written communication to develop management reports and summaries.
- Ability to concentrate on a task for an extended period without being distracted.
- Ability to apply rules and combine information to reach an appropriate conclusion.
- Ability to understand basic mathematic functions and applications.
- Ability to sit for extended periods of time up to 8 hours.
- Ability to communicate effectively with Casino employees, Gaming Commission staff and Casino management in both written and verbal form.

### Qualifications:

- **High school diploma or GED.**
- **1 Year Previous Surveillance or Security experience is preferred.**
- **Must meet licensing requirements as prescribed by the Tribal, State compact for gaming.**
- **Must have a valid Driver's License and insurance for travel for Monitor Level 2. Must be able to obtain valid Driver's License and insurance within 6 months of hire for Monitor Level 1**
- **Must be able to pass a criminal background check and drug screening.**

#### Mail Applications to:

White Earth Tribal Council  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference.*

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.*