



# WHITE EARTH RESERVATION

CHAIRMAN Michael Fairbanks SECRETARY-TREASURER Michael LaRoque  
DISTRICT I Henry Fox DISTRICT II Eugene Sommers DISTRICT III Cheryl "Annie" Jackson

Position: Behavioral Health Custodian (Moms/Mats)

Open: 08/27/24

Location: Naytahwaush, MN.

Close: 09/10/24

Pay: \$16.00/hr.

Benefits: Full

Status: Full Time

This position is responsible for ensuring a clean, orderly, and safe environment for employees, clients, and visitors by performing a wide variety of cleaning and maintenance activities in and around buildings. The Custodian performs semi-skilled custodial services for White Earth Behavioral Health programs following established procedures and guidelines in the maintenance of building, offices, restrooms, and associated areas, their furnishings and equipment using manual tools and electrically powered machines.

#### Position Outcomes:

- Performs custodial maintenance duties.
- Performs general, routine custodial duties, to include dusting, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies.
- Performs routine maintenance to custodial equipment and supplies.
- Unlocks doors, ensuring doors are locked after cleaning areas.
- ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Performs cleaning functions specific to the assigned facilities and/or based on seasonal/project requirements.
- May assist or perform snow removal activities and minor maintenance, such as replacing light bulbs, adjusting furniture, or other similar activities.
- Performs miscellaneous job-related duties as assigned or required.

#### Knowledge, Skills and Abilities Required:

- Ability to understand and follow safety procedures.
- Ability to operate vacuums and other related equipment.
- Ability to safely use cleaning equipment and supplies.
- Ability to read, understand, follow, and enforce safety procedures.
- Ability to climb ladders and work from heights.

#### Qualifications Required:

- **Must be over age 18, mature, healthy adult who is able to carry out duties as assigned.**
- **Must be free of current substance use issues during employment.**
- **Valid driver's license and insurance for travel between sites and other business-related destinations.**

Mail Applications to: White Earth Reservation Business Committee  
Attention: Human Resources  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

EEO with Native Preference

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.  
Background Checks performed.*