



WHITE EARTH RESERVATION

Vice CHAIR & District III Eugene "Umsy Tibbetts Secretary-TREASURER Leonard Alan Roy

DISTRICT I Raymond Auginaush, Sr. DISTRICT II Kathy Goodwin

White Earth Reservation Business Committee Job Announcement

Position: Urban Behavioral Health Program Manager

Location: Minneapolis MOMS

Pay: \$32.83 hr. DOQ.

Benefits: Full

Open: 04-15-19

Close: 04-19-19

Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for managing medication assisted treatment services to families who are abusing opiates, by ensuring medication assisted treatment, OB/GYN, substance abuse, mental health, cultural services are provided; and coordinated by providers within the program; including supervision over multiple programs and providers within the MOMS Program.

Position Outcomes:

- Manages multiple providers from various programs who are employed within the MOMS Program.
- Manages daily medication assisted treatment program.
- Manages schedules of multiple providers from various disciplines who are invested in the Treatment Model to facilitate weekly treatment team meeting and coordination of services to clients.
- Assesses and screen referrals to the project to determine immediate needs of children and mothers.
- Create and complete records and reports to comply with required agencies (internal and external).
- Ensure referrals to services to families experiencing substance abuse and child welfare issues initially upon entry into the program to reduce risk factors to pregnant moms and children.
- Ensure cultural services for families involved in the MOMS Program.

Knowledge, Skills and Abilities:

- Skilled to guide clients in the development of skills and strategies for dealing with their problems.
- Skilled in confidentiality and ability to maintain confidential records relating to client's treatment.
- Skilled and able to obtain required services or to resolve emergency problems in crisis situations.
- Knowledge of Tribal laws, Tribal codes, and ability to work within those laws.
- Knowledge of court procedures, ability to effectively represent the case in court.
- Knowledge of electronic health records and accurate, timely data recording ability.
- Knowledge of Tribal child rearing customs.
- Ability to perform in a culturally appropriate manner with families.
- Ability to prepare and maintain all required plans and reports.

Qualifications:

- Bachelor's degree in the Human Service (or other) field or 10 years of experience in service delivery to families.
- Valid driver's license and ability to travel between sites.
- Must be in good standing in the Native Community.

Mail Applications to:

White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference.

A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.

Background Check performed.