



WHITE EARTH RESERVATION

CHAIR Terrence "Terry" Tibbetts **SECRETARY-TREASURER** Leonard Alan Roy
DISTRICT I Raymond Auginaush, Sr. **DISTRICT II** Kathy Goodwin **DISTRICT III** Eugene "Umsy" Tibbetts

Job Announcement

Position: SNAP Nutrition Educator (2 positions)

Open: 11-26-18

Location: Naytahwaush, MN.

Close: 12-07-18

Pay: \$14.33/hr

Benefits: Depending on status

Status: 1 Full time 1 part time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for providing SNAP nutrition education.

- Formulates evaluation report monthly, quarterly, to assure programs are meeting project goals to the tribal and Federal governments.
- Provides nutrition support services to Food Distribution.
- Serves as a liaison between the Indian Health Service and Human Services Division.
- Provides nutritional education to all clients.
- Prepares and compiles information for reports to supervisor for nutrition education.
- Conducts pre and post surveys for effective reporting and maintains records.
- Maintains a record of clients receiving diabetes, nutritional, and physical education.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities Required:

- Knowledge of basic nutrition concepts and methods of instruction for individuals and groups.
- Knowledge of State and Federal food service guidelines.
- Knowledge of Human Services and community resource programs.
- Knowledge of techniques and equipment for preparing healthy food choices, proper storage, and handling.
- Knowledge of the demographics, culture, customs and geography of the White Earth Reservation.
- Knowledge of relevant equipment, policies, procedures, and strategies to promote individual safety of clients.

Qualifications Required:

- High School Diploma or GED and completion of a cooking and food handling program from an accredited community or technical program or equivalent combination of education and experience.
- Valid MN Driver's License and insurance for travel between sites and other related businesses.
- Must be able to pass a criminal background check and drug screening.

Mail Applications to: White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference

*A Drug Free Work place - Tests for alcohol and illegal drug use may be required prior to and during employment
Background checks performed*