



White Earth Reservation Business Committee

P.O. Box 418
White Earth, Minnesota 56591
Tel. (218) 983-4646
Fax (218) 983-4343

White Earth Reservation Tribal Council Job Announcement

Position: Rule 25 Assessor

Location: Duluth WESA

Pay: \$19.26/Hr.

Benefits: Full

Open: 06-18-18

Close: 06-29-18

Status: Full-Time

The White Earth Reservation Business Committee is currently seeking a qualified candidate who is responsible for providing Rule 25 Assessments, secure placement and provide some case management to individuals with substance problems.

- Provide outreach, assessment and treatment planning to clients.
- Administer urine/drug screens as necessary to clients.
- Implement Urban MAT Program Services.
- Participate in Community Communication through educational services.
- Provide ongoing client assessment, matching changing needs with appropriate treatment.
- Provide crisis intervention/prevention and follow-up services as needed.
- Assist Counselors and treatment team in assuring that services provide to client are reimbursed.
- Communicates with internal and external sources to ensure program and organization is represented in a professional manner.
- Creates and completes reports to comply with required agencies (internal and external).
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills & Abilities:

- Knowledge of principals, methods and procedures for diagnoses, treatment and rehabilitation.
- Knowledge of individual and group behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders.
- Knowledge of 12 core functions and the 6 performance domains.
- Ability to role model professional, ethical, respectful, assertive behavior.
- Skilled in the operations of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook) and RPMS.
- Knowledge of pharmacology of addictions.
- Ability to effectively communicate with clients and co-workers, have strong verbal and written communication skills.
- Knowledge of the White Earth Reservation demographics, culture, history, and lifestyles.

Qualifications include:

- High School Diploma or GED
- Ability to be certified to do Rule 25 assessments upon hire as organized by UWESA.
- Able to obtain Level I certification through Upper Midwest Indian Council on Addictive Disorders (UMICAD) within 1 year of hire.
- Valid driver's license and insurance for travel between sites and other business related destinations.
- Must be able to pass a criminal background check and drug screening.
- Free of chemical use problems for at least (2) years preceding hire.

Send applications to:

White Earth Business Committee
Attn: Personnel
P.O. Box 418
White Earth, MN 56591

Download applications at:

www.whiteearth.com

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