



White Earth Reservation Tribal Council

P.O. Box 418

White Earth, Minnesota 56591

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CHAIRMAN
Terrence Tibbetts

SECRETARY-TREASURER
Tara Mason

DISTRICT I
Steven "Punky" Clark

DISTRICT II
Kathy Goodwin

DISTRICT III
Eugene "Umsy" Tibbetts

White Earth Reservation Tribal Council Job Announcement

Position: Natural Resources/Realty Attorney

Location: White Earth

Pay: DOQ

Benefits: Full

Open: 05-14-18

Close: 05-25-18

Status: Full-Time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for providing legal advice and representation, document drafting and collaboration with a wide range of White Earth Natural Resources and Realty Division, policy committees, departments and entities, in order to enhance tribal sovereignty and exercise tribal jurisdiction over matter affecting tribal lands, resources, treaty rights, Realty functions, contract review and negotiations pertaining too but not limited to acquisitions, leases lands uses, ROW.

Position outcomes:

- To service as Legal Advocate in White Earth Land Office and Natural Resources Department matters.
- Advise and assist the White Earth Land Department with legal research, drafting, and writing of Contracts, briefs, complaints, motions, trespass and other court related documents, and to follow-up on other cases as assigned.
- Creates and completes reports, manage filing system to ensure compliance to Federal and tribal regulations both internal and external.
- Communicates with internal and external sources to ensure program and organization is represented in a professional manner.
- Represents the White Earth Natural Resources in court or before government agencies on the White Earth Reservation and other locations.

Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Reservation Tribal Council, the County court systems and Lakes Crisis & Resource Center.
- Knowledge of business management principles involved in strategic planning, resource allocation leadership techniques, production methods, and coordination of people and resources.
- Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process.
- Knowledge of demographics, culture, customs, lifestyles and geography of the White Earth Reservation.

Qualifications:

- **Juris Doctorate or equivalent law degree from an accredited law school with prior study and/or practice in the field of Indian Law, realty, treaties and Federal regulations. A minimum of three years' experience is helpful.**
- **Must not have been disbarred by any jurisdiction.**
- **Be licensed to practice within the State of Minnesota by the MN state bar or ability to obtain within 6 months of employment.**
- **Must have a valid MN Driver's License and proof of insurance for travel between sites.**
- **Must pass a criminal background check and drug screening.**

Mail Applications to:

White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference.

A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.