



WHITE EARTH RESERVATION

CHAIR Terrence "Terry" Tibbetts **SECRETARY-TREASURER** Leonard Alan Roy
DISTRICT I Raymond Auginaush, Sr. **DISTRICT II** Kathy Goodwin **DISTRICT III** Eugene "Umsy" Tibbetts

Job Announcement

Position: Multi-Cultural Coordinator

Location: White Earth

Pay: \$23.30/hr.

Benefits: Full

Open: 11-26-18

Close: 12-07-18

Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible to develop, maintain, and distribute instructional material relating to the many cultures of the White Earth Reservation with an emphasis on the Ojibwe culture and language.

Position outcomes:

- Help incorporate multi-culture program with emphasis on the Ojibwe culture to foster cultural awareness.
- Recruit Ojibwe elders/speakers to participate and guide activities. Provide the use of resource people and their talents to the children and staff to facilitate multi-cultural learning.
- Develop cultural activities that teach Ojibwe customs and traditions:
 1. Through traditional activities such as, language, storytelling, history, regalia, beading, birch bark making, quill work, harvesting/processing, seasonal activities, etc.
 2. Plan and coordinate the annual White Earth Head Start Pow-wow to provide experiences of the traditional values of the Ojibwe Culture.
- Maintain and revise the multi-cultural service plan to ensure compliance with Federal, Tribal, and State regulations.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Reservation Business Committee and the Early Childhood Program.
- Knowledge of demographics, culture, customs, lifestyles and geography of the White Earth Reservation.
- Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- Teaching others how to do something.
- Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.
- Talking to convey information effectively to groups or one-on-one with staff, communicating effectively in writing through routine reports, correspondence, and procedure manuals.
- Managing one's own time to meet programmatic deadlines.

Qualifications:

- Eminence credentials in Ojibwa culture and language or an Associate degree in early childhood; and (2) year with experience in teaching the Ojibwa culture and language.
- **Must have a valid MN Driver's License and proof of insurance for travel between sites.**
- **Must pass a criminal background check and drug screening.**

Mail Applications to:

White Earth Tribal Council

Attention: Personnel

P.O. Box 418

White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference.

A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.