



# White Earth Reservation Business Committee

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**CHAIRMAN**  
Terrance Tibbetts

**SECRETARY-TREASURER**  
Tara Mason

**DISTRICT I**  
Steven "Punky" Clark

**DISTRICT II**  
Kathy Goodwin

**DISTRICT III**  
Eugene "Umsy" Tibbetts

## White Earth Reservation Tribal Council Job Announcement

**Position:** MAT Registered Nurse or LPN

**Location:** Minneapolis

**Pay:** Neg/DOQ

**Benefits:** 401K

**Open:** 06-18-18

**Close:** 06-22-18

**Status:** Part Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for intake evaluation, medical assessments and dispenses medication assisted therapies (MAT) to patients for the management of opiate dependence.

- Performs medical assessment and evaluation of patients to ensure appropriateness for opiate replacement therapy.
- Administers and dispenses opiate replacement therapies, specifically Suboxone.
- Works with prescribing physician when dose adjustments are needed.
- Provides client education related to health maintenance and management of opiate dependence.
- Performs urine drug screens.
- Documents client observation, assessment and intervention data in medical record in a timely manner approved by the Tribe.
- Obtains and completes consent forms, ensures confidentiality, and maintains orderly medical record.
- Communicates with internal and external sources to assure orderly and safe provision of health care services.
- Performs other duties and responsibilities as required or assigned.

### **Knowledge, Skills and Abilities:**

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Behavioral Health division, Nurse Practice Act, and State and Federal laws relating to scope of practice.
- Knowledge of and ability to adhere to HIPAA regulations.
- Skill in personal computer and related software such as Microsoft Office (Word, Excel, Outlook), and internet.
- Ability to effectively communicate, orally and in writing with co-workers, staff and administration.

### **Qualifications:**

- **Current MN LPN or RN (ASN, BSN) nursing license.**
- **Prefer two (2) years of nursing experience.**
- **Must be over the age of 18, responsible, mature, healthy adult who is able to carry out the license holder's duties.**
- **Must be free of chemical use problems for at least two (2) years immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Valid Driver's License and insurance for travel between sites and other related businesses.**
- **Must be able to pass a drug screening at hire and throughout the year.**

#### **Mail Applications to:**

White Earth Reservation Business Committee  
Attention: Personnel  
P.O. Box 418  
White Earth, MN 56591

**Download Applications at:** [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference.*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.*