



# White Earth Reservation Tribal Council

P.O. Box 418

White Earth, Minnesota 56591

Tel. (218) 983-4646

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## CHAIRMAN

Terrance "Terry" Tibbetts

## SECRETARY-TREASURER

Tara Mason

## DISTRICT I

Steven "Punky" Clark

## DISTRICT II

Kathy Goodwin

## DISTRICT III

Eugene "Umsy" Tibbetts

## White Earth Reservation Tribal Council Job Announcement

**Position: MAT Counselor Aide**

**Location: White Earth (2) Naytahwaush (2)**

**Pay: \$15.57/hr**

**Benefits: Full**

**Open: 05-14-18**

**Close: 05-25-18**

**Status: Full Time**

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for providing supervision and positive support to clients in an outpatient or residential treatment setting. The counselor Aide will provide direct support and assistance to clientele and clinical staff to ensure overall treatment goals, client safety and proper documentation of services are completed.

- Assists treatment staff with providing care and guidance along with supervision of clientele in the facility under treatment services.
- Provides supervision and care of clients to ensure safety, well-being, positive treatment outcomes and personal growth.
- Ensures open written and verbal communication and documentation to ensure consistency.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council and the White Earth Behavioral Health Division.
- Knowledge of program policies regarding confidentiality, code of ethics, and mandated child abuse reporting.
- Ability to consistently work shifts which include days, evenings, overnights, and weekends.
- Ability to effectively communicate, orally and in writing with co-workers, staff and administration.

### Qualifications:

- **High School Diploma or GED**
- **Must attend Narcan training within 3 months of hire.**
- **Must complete basic First Aid and CPR training within 3 months of hire.**
- **Must complete Rule 25 assessment certification within 6 months of hire.**
- **Must pass their UMICAD level 1 test within 3 months of hire.**
- **Must pass their UMICAD level 1 certification licensure within 1 year of date of hire.**
- **Experience in substance use treatment preferred.**
- **Must be over age 18.**
- **Must be free of chemical use problems for at least 6 months immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Valid Driver's License and insurance for travel between sites and other related businesses.**
- **Must be able to pass a drug screening at hire and throughout the year.**

#### Mail Applications to:

White Earth Tribal Council

Attention: Personnel

P.O. Box 418

White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

EEO with Native Preference.

A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.