



# White Earth Reservation Business Committee

P.O. Box 418  
White Earth, Minnesota 56591  
Tel. (218) 983-4646  
Fax (218) 983-4343

**CHAIRMAN**  
Terrance "Terry" Tibbetts

**SECRETARY-TREASURER**  
Tara Mason

**DISTRICT I**  
Steven "Punky" Clark

**DISTRICT II**  
Kathy Goodwin

**DISTRICT III**  
Eugene "Umsy" Tibbetts

## White Earth Reservation Tribal Council Job Announcement

**Position:** Job Counselor

**Location:** Naytahwaush

**Pay:** \$19.26/hr

**Open:** 05-14-18

**Close:** 05-25-18

**Status:** Full-Time

**Benefits:** Full

The White Earth Human Services Employment & Training Program is seeking a qualified candidate to provide intense counseling to the Minnesota Family Investment Program (MFIP) recipients to assist in overcoming barriers and obtain meaningful employment necessary to become self sufficient.

- Provides intense counseling and case management services to Minnesota Family Investment Program (MFIP) clients to overcome barriers to self sufficiency.
- Maintains client files to ensure compliance with program policies and procedures.
- Communicates directly with the MFIP Coordinator to ensure program and organization is represented in a positive manner.

### **Knowledge, Skills & Abilities required:**

- Knowledge of White Earth reservation demographics, culture, history and lifestyles.
- Knowledge of current issues with regard to employment, training and social services.
- Knowledge of Indian values and culture in relation to self-sufficiency and welfare dependency.
- Knowledge of human behavior and performances; individual differences in ability, personality and interests.
- Skilled in recordkeeping and working with individuals or in a group setting.
- Skilled in positive advocacy, close client monitoring, and confrontational and motivational techniques.
- Skilled in the use of a personal computer, including related software(Microsoft Office)
- Ability to communicate effectively both orally and in writing.
- Ability to adjust schedule and to perform tasks as workload requires.

### **Qualifications Include:**

- Associates degree or two years (2) experience in Employment & Training, Vocational Counseling, and Counseling, Social Work or related field.
- Valid MN Drivers license and insurance for travel between sites and other related program travel.
- Must pass a criminal background check and drug screening

Send Applications to: White Earth Tribal Council  
ATTN: Personnel  
P.O. Box 418  
White Earth, MN. 56591

Download applications: [www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native American Preference*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*