



# WHITE EARTH RESERVATION

VICE CHAIR & DISTRICT III Eugene "Umsy" Tibbetts SECRETARY-TREASURER Leonard Alan Roy  
DISTRICT I Raymond Auginaush, Sr. DISTRICT II Kathy Goodwin

## White Earth Reservation Business Committee Job Announcement

Position: Homeless Housing Stability Specialist

Location: Minneapolis, MN

Pay: \$23.30

Benefits: Full

Open: 04-15-19

Close: 04-19-19

Status: Full Time

This position is to provide case management to homeless Native Americans with opioid use disorder and assist members of the community to address opioid disorders by increasing access to treatment, reducing unmet treatment needs and reducing opioid related deaths through the provision of prevention, treatment and recovery activities.

### Position outcomes:

- Provide case management services to single adult's households, families and youth experiencing homelessness and opioid abuse to stabilize the family.
- Deliver evidence based treatment interventions.
- Help facilitate the health insurance application and enrollment process.
- Provide case management services to single adult's households, families and youth that address identified risk factors to increase safety and stability to prevent homelessness.
- Identify risk factors within the household unit.
- Coordinate and assist with Rule 25 assessments as needed.
- Assist clients with fees associated with housing applications.
- Provide a variety of supportive service to homeless single adult's households, families and youth in effort to help them secure permanent housing.
- Administer program funds that are targeted to serve homeless families with minor children, to include single adults and youth, who have difficult time reaching their goals of self-sufficiency.

### Knowledge, Skills and Abilities Required:

- Knowledge of and ability to follow and apply policies and procedures of the White Earth Tribal Council.
- Knowledge of the White Earth Reservation demographics, culture, history and lifestyles.
- Knowledge of and ability to adhere to HIPAA regulations.
- Ability and knowledge to utilize strong oral, written and interpersonal communication skills.
- Ability to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- The ability to tell when something is wrong or is likely to go wrong, and reaching conclusions to solve the problem.
- Knowledge of the MATS/MOMS program.

### Qualifications Required:

- Prefer a Bachelor's degree in Human Services field, or Associates Degree in a Human Services field with four years of experience or 10 years of experience in a Human Services Field.
- Must be free from chemical abuse issues for 12 months prior to applying.
- CPR Certified and Narcan trained or willing to obtain upon hire.
- Valid Drivers License and insurance for driving between sites and other business related destinations.
- Must be able to pass a criminal background check and drug screening.

Mail Applications to: White Earth Reservation Business Committee  
Attention: Human Resources  
P.O. Box 418  
White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)

*O with Native Preference, A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment*

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