



WHITE EARTH RESERVATION

CHAIR Terrence "Terry" Tibbetts **SECRETARY-TREASURER** Leonard Alan Roy
DISTRICT I Raymond Auginaush, Sr. **DISTRICT II** Kathy Goodwin **DISTRICT III** Eugene "Umsy" Tibbetts

White Earth Reservation Tribal Council Job Announcement

Position: Foster Care Licensing Worker

Location: White Earth

Pay: \$19.26/hr.

Benefits: Full

Open: 12-03-18

Close: 12-07-18

Status: Full Time

The White Earth Tribal Council is currently seeking a candidate to be responsible for the licensing of foster homes; including training, monitoring, retention of foster parents in accordance with Tribal and Federal Standards; and maintenance of documentation, records on foster homes and children.

- Compile documentation, records, placement records on foster homes and children to maintain a foster care data base for the Tribe.
- License Indian foster homes to be safe for children's placement.
- Exhibit training, monitoring efforts, retention efforts for foster homes licensed by this worker to be in compliance with rules and policies and to be safe for children.
- Ensure program compliance with Tribal, State, and Federal standards for homes licensed by this worker.
- Ensure investigation of all maltreatment reports in foster homes to ensure safety children.

Knowledge, Skills and Abilities:

- Knowledge of and the ability to follow and apply the policies and procedures of the White Earth Tribal Council and the Indian Child Welfare department.
- Knowledge of the White Earth reservation demographics, culture, history and lifestyles.
- Knowledge of licensing standards, and ability to apply licensing standards to individual applicants to make recommendations for licensure.
- Knowledge of and ability to complete difficulty of care assessments on children; including skills in advocating for DOC points and gathering information to support assessments.
- Knowledge of licensing violations and ability to forensically investigate violations.
- Knowledge of what constitutes maltreatment reports and ability to determine what warrants assessments.
- Skills and ability to enforce foster care licensing standards rules for foster parents.
- Skilled in public speaking and ability to present education/training to foster parents in groups of 10-75.
- Skilled in the operation of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook).

Qualifications:

- Associate degree in Human Services; OR a minimum of five years of experience in human services.
- Valid MN driver's license and insurance for travel between sites and other business-related destinations.
- Must pass a criminal background check and drug screening.

Send applications to:
White Earth Tribal Council
Attn: Personnel
P.O. Box 418
White Earth, MN 56591

Download applications at: www.whiteearth.com

EEO with Native Preference

*A Drug Free Workplace - Tests for alcohol and illegal drug use may be required prior to and during employment.
Background Checks performed*