



# White Earth Reservation Tribal Council

P.O. Box 418

White Earth, Minnesota 56591

Tel. (218) 983-4646

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## CHAIRMAN

Terrence "Terry" Tibbetts

## SECRETARY-TREASURER

Tara Mason

## DISTRICT I

Steven "Punky" Clark

## DISTRICT II

Kathy Goodwin

## DISTRICT III

Eugene "Umsy" Tibbetts

## White Earth Reservation Tribal Council Job Announcement

Position: School Counselor

Location: COLA White Earth

Pay: Teacher's Salary Scale

Benefits: Full

Open: 04-23-18

Close: 04-27-18

Status: Full Time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for enhancing the learning environment for students by providing effective, personalized attention; engaging in appropriate instructional and behavior support and working closely with parents and other agencies to meet educational needs of the child.

- Provide individual and group counseling services for students that promote preventive and educational strategies to enhance cognitive, emotional, and behavioral development, effective decision-making skills, and resiliency capabilities of students.
- Adherence to a strict code of ethics in all communications and interactions with students, parents and/or guardians, families and colleagues.
- Create instructional and counseling opportunities that are adapted to students based on cultural background.
- Plan and manage counseling and guidance instruction based upon knowledge of subject matter, student, the community and curriculum goals.
- Engage parent/guardian in child's educational plan.
- Keep parent/guardian informed in their child's progress.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities Required:

- Knowledge of Circle of Life Academy, BIE and White Earth Reservation policies.
- Knowledge of Circle of Life Academy curriculum.
- Knowledge of the White Earth Reservation demographics, culture, history, and lifestyles.
- Knowledge of the human service agencies, services they provide, and how to access those services.
- Skill at filing required student reports in a timely manner and skill at advocating for students.
- Skill at communicating both orally and in writing.
- Ability to maintain confidentiality.
- Ability to plan and facilitate individual and group counseling sessions.
- Ability to administer and evaluate student assessments.
- Ability to maintain a positive relationship with parents and/or guardians.
- Skilled in the operation of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook).

### Qualifications Required:

- **Demonstrated professional and technical knowledge.**
- **Proven understanding of growth and development levels.**
- **Prior successful experience in education desirable.**
- **Bachelor's degree in counseling.**
- **Will consider applicants with Bachelor's degree in Social Work, Psychology and/or related field.**
- **Valid Driver's License and insurance for travel between sites and other related businesses.**
- **Must be able to pass a criminal background check and drug screening.**

Mail Applications to:

White Earth Tribal Council

Attention: Personnel

P.O. Box 418

White Earth, MN 56591

[www.whiteearth.com](http://www.whiteearth.com)

Download Applications at:

*EEO with Native American Preference*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*