



WHITE EARTH RESERVATION

VICE CHAIR & DISTRICT III Eugene "Umsy" Tibbetts **SECRETARY-TREASURER** Leonard Alan Roy
DISTRICT I Raymond Auginaush, Sr. **DISTRICT II** Kathy Goodwin

Job Announcement

Position: B&G Club Child Care Lead (2) positions

Location: Mahnomen

Pay: \$15.57/hr.

Benefits: Full

Open: 04-15-19

Close: 04-19-19

Status: Full Time

The White Earth Reservation Business Committee is currently seeking a qualified applicant who will be responsible for planning and implementing developmentally appropriate curriculum and activities for children ages 5 through 9 while providing direct supervision for children enrolled at the Boys & Girls Club School Age Child Care Program.

Position outcomes:

- Supervises children ages five through nine years of age at the Boys and Girls Club School Age Program to ensure safe, warm, nurturing environment in which children can grow physically, emotionally, socially, and intellectually.
- Implement daily programs that engages children in and promotes physical, mental, cultural and social development, such as games, arts, crafts, music, storytelling, active play, developmentally appropriate activities, educational opportunities, socialization, positive interactions with children and adults, skill building and relationship building.
- Ensure programming reflects the Native American culture in program planning, development and implementation whenever possible.
- Performs other duties and responsibilities as required or assigned.

Knowledge, Skills and Abilities:

- Knowledge of and ability to supervise and mentor others and set a positive role model for staff, children and parents.
- Ability to foster a cooperative work environment.
- Knowledge of Early Childhood development, theories and practices related to school age children; including emotional, behavioral cognitive and nutritional needs.
- Ability to respectfully deal with unpleasant, angry or discourteous children, parents and staff.
- Ability to understand and implement the duties of a mandated child maltreatment reporter.

Qualifications:

- **Associate degree (AA) in Early Childhood including six courses in Early Childhood Development preferred.**
- **High School Diploma or GED.**
- **Minimum of (1) year experience working in Early Childhood/School Age Child Development.**
- **Valid Driver's license and insurance for travel between sites and other business-related destinations.**
- **Must meet licensing requirements as prescribed but the Tribal Licensing standards.**
- **Must successfully pass criminal background check with no felony convictions within seven years.**
- **CPR/First Aid Certification or ability to obtain within ninety days of hire.**
- **Serve Safe Certification within ninety days upon hire.**

Mail Applications to:

White Earth Reservation Business Committee
Attention: Human Resources
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference.

A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment.