



# White Earth Reservation Tribal Council

P.O. Box 418  
White Earth, Minnesota 56591  
Tel. (218) 983-4646  
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## White Earth Reservation Tribal Council Job Announcement

**Position:** Rule 25 Assessor  
**Location:** Naytahwaush  
**Pay:** \$17.31/hr

**Open:** 11-06-17  
**Close:** 11-17-17  
**Status:** Full-Time

**The White Earth Reservation Tribal Council is currently seeking a qualified candidate who is responsible for providing Rule 25 Assessments, secure placement and provide some case management to individuals with substance problems.**

- Provide outreach, assessment and treatment planning to clients.
- Administer urine/drug screens as necessary to clients.
- Implement White Earth Substance Abuse Program services.
- Participate in community communication through educational services.
- Communicates with internal and external sources to ensure program and organization is represented in a professional manner.
- Creates and completes reports to comply with required agencies (internal and external).
- Performs other duties and responsibilities as required or assigned.

### **Knowledge, Skills & Abilities:**

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Substance Abuse Program and the White Earth Reservation Tribal Council.
- Knowledge of 12 core functions and the 6 performance domains.
- Knowledge of principles, methods and procedures for diagnosis, treatment and rehabilitation.
- Ability to role model professional, ethical, respectful, assertive behavior.
- Skilled in the operations of a personal computer, including related software such as Microsoft Office (Word, Excel, PowerPoint, Outlook) and RPMS.
- Knowledge of pharmacology of addictions.
- Ability to effectively communicate with clients and co-workers, have strong verbal and written communication skills.
- Knowledge of the White Earth Reservation demographics, culture, history, and lifestyles.

### **Qualifications include:**

- High School Diploma or GED
- Ability to be certified to do Rule 25 assessments upon hire as organized by WESA.
- Able to obtain Level I certification through Upper Midwest Indian Council on Addictive Disorders (UMICAD) within 1 year of hire.
- Valid driver's license and insurance for travel between sites and other business related destinations.
- Must be able to pass a criminal background check and drug screening.
- Free of chemical use problems for at least (2) years preceding hire.

### **Send applications to:**

White Earth Tribal Council  
Attn: Personnel  
P.O. Box 418  
White Earth, MN 56591

### **Download applications at:**

[www.whiteearth.com](http://www.whiteearth.com)

*EEO with Native Preference*

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment  
Background Checks performed*

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Terrance "Terry" Tibbetts

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**DISTRICT II**  
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