



# White Earth Reservation Tribal Council

P.O. Box 418

White Earth, Minnesota 56591

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## CHAIRMAN

Terrance "Terry" Tibbetts

## SECRETARY-TREASURER

Tara Mason

## DISTRICT I

Steven "Punky" Clark

## DISTRICT II

Kathy Goodwin

## DISTRICT III

Eugene "Umsy" Tibbetts

## White Earth Reservation Tribal Council Job Announcement

**Position: Nurse Manager – Urban**

**Location: Minneapolis**

**Pay: DOQ/Negotiable**

**Benefits: Full**

**Open: 09-11-17**

**Close: 09-22-17**

**Status: Full Time**

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for providing assessment and coordination of a full range of physician ordered nursing services to contribute to the maintenance or restoration of health status. The position provides managerial oversight and clinical supervision to assigned medical staff, including scheduling for medical staff.

- Provides and coordinates all aspects of client's health care services.
- Maintain accurate, detailed reports and records.
- Communicates with internal and external sources to assure orderly and safe provision of health services.
- Supervises, teaches, and delegates tasks to health care personnel.
- Assists Administrator in the development of additional programming and services.
- Performs other duties and responsibilities as required or assigned.

### Knowledge, Skills and Abilities:

- Knowledge of and ability to follow and apply the policies and procedures of the White Earth Tribal Council, Urban Programs, Nurse Practice Act, and State and Federal laws relating to scope of practice.
- Provide and coordinates all aspects of clients health care services.
- Maintain accurate, detailed reports and records.
- Communicates with internal and external sources to assure orderly and safe provision of health care services.
- Supervises, teaches, and delegates tasks to health care personnel.
- Assists Administrator in the development of additional programming and services.
- Responsible for the coordination and operations of daily functions of the (MAT) medications assisted treatment program.
- Performs other duties and responsibilities as required or assigned.

### Qualifications:

- **Current MN State Registered Nurse License.**
- **Public Health Nurse (PHN) certification preferred.**
- **Nursing supervision experience required for (2) years.**
- **Must be over the age of (18), responsible mature, healthy adult who is able to carry out the license holders duties.**
- **Must be free of chemical use problems for at least two (2) years immediately preceding their hiring and must sign a statement attesting to that fact and freedom from chemical use problems must be maintained during employment.**
- **Valid Driver's License and insurance for travel between sites and other related businesses.**
- **Must be able to pass a drug screening at hire and throughout the year.**

### Mail Applications to:

White Earth Tribal Council

Attention: Personnel

P.O. Box 418

White Earth, MN 56591

Download Applications at: [www.whiteearth.com](http://www.whiteearth.com)