



White Earth Reservation Tribal Council

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CHAIRMAN
Terrance "Terry" Tibbetts

SECRETARY-TREASURER
Tara Mason

DISTRICT I
Steven "Punky" Clark

DISTRICT II
Kathy Goodwin

DISTRICT III
Eugene "Umsy" Tibbetts

White Earth Reservation Tribal Council Job Announcement

Position: Childcare Assistant
Location: OMC Bemidji, MN.
Pay: \$15.57/hr

Benefits: Full

Open: 04-17-17
Close: 04-28-17
Status: Full Time

The White Earth Reservation Tribal Council is currently seeking a qualified applicant who will be responsible for providing care and implementation of developmentally appropriate curriculum for children enrolled at the Oshki Manidoo Child Care in order to promote social, physical, emotional and intellectual growth.

- Implement daily programs that engage children in, and promotes physical, mental and social development.
- Ensures a safe and attractive environment for children at all times.
- Attends to children's needs including diaper changing, toileting, feeding, naps and personal hygiene.
- Teach basic skills such as color, shape, number and letter recognition, social skills to the centers younger children, while helping with tutoring to the older children.
- Work positively with children to encourage participation and learning.
- Communicates on a regular basis with children and families through parent conferences, correspondences, visits or phone calls for relationship building.
- Work with the Early Childhood Curriculum Specialist and other department staff to ensure quality programming for children to promote school readiness.

Knowledge, Skills and Abilities:

- Ability to foster a cooperative work environment.
- Knowledge of Early Childhood development, theories and practices related to children with special needs, infants, toddlers, preschool and school age children. Including emotional, behavioral cognitive and nutritional needs.
- Ability to deal with unpleasant, angry or discourteous children and parents.
- Ability to understand and implement the duties of mandated child maltreatment reporter.

Qualifications:

- **High School Diploma or GED and one (1) year experience working with children in a childcare setting.**
- **Must meet licensing requirements as prescribed by the Tribal licensing standards.**
- **Valid Driver's License and insurance for travel between sites and other related businesses.**
- **Must be able to pass a criminal background check and drug screening.**

Mail Applications to: White Earth Tribal Council
Attention: Personnel
P.O. Box 418
White Earth, MN 56591

Download Applications at: www.whiteearth.com

EEO with Native Preference

*A Drug Free Workplace – Tests for alcohol and illegal drug use may be required prior to and during employment
Background Checks performed*