

**White Earth Reservation Tribal Council
Special Meeting
April 17, 2017 – 9:00 a.m.
White Earth, MN**

Chairman Terrence "Terry" Tibbetts called the meeting to order at 9:21 a.m., roll call was taken with a quorum present.

Present: Terrence "Terry" Tibbetts, Chairman
Tara Mason, Secretary/Treasure
Steven Clark, District I Representative
Kathy Goodwin, District II Representative
Eugene Tibbetts, District III Representative

Absent: None

Others Present: Ken Fox, Executive Director
Maria Bevins, Recorder

Agenda Approval with Additions

Motion made by Kathy Goodwin to approve, Seconded by Steven Clark. Motion carried. 4 for, 0 against.

RTC Meeting Minutes (04/03/17)

Motion made by Tara Mason to approve with changes, Seconded by Kathy Goodwin. Motion carried, 4 for, 0 against.

Calendar Review

Clinic in NTW

Need Resolution. Ken was asked to follow up with Liz Anderson & Pat Butler regarding resolution for the NTW Clinic. Table next work session April 24th.

Tribal College

Brief discussion on the WETCC. Terry asked how many students we currently have at the college. Ken stated around 84 students. Table next work session April 24th when Tracy Clark can be present.

Head Start Land Purchase / Mahnomen

Brief discussion on Head Start land purchase. Around 5 acres to be purchased, [REDACTED] Kathy commented on daycare in Mahnomen. [REDACTED] This does not benefit Shooting Star Casino Employees and is a barrier for them such as: Shifts (Evening/Swing). Kathy stated that the childcare needs to be open later for the employees who work at the SSC.

Tara stated to subsidize childcare and need to have resolution for this. Tara wants to pull numbers. NTW and Pine Point will not have numbers. Kathy asked Eugene what Pine Point has for daycare. Eugene stated one small area for this.

Financial Update

Scott Omlid present to discuss Financial updates. Brief discussion on 0331-General Government fund. Ken received an email regarding SOAR grant from Ben Bement, this is a funding source for assistance for application for SSI. Ken also mentioned the OMC Maintenance fund. Tara asked how much money is in this fund.

Tara asked about the electrical. Scott stated 598, allocate additional money donations. Brief discussion on electrical.

Scott commented on benefits at the WETCC. WETCC wants employee benefits representative. Reason; Do we want the college to see what we spend on benefits, however, do not want lack of communication and do we allow WETCC to come to a benefits meeting. Tara asked if they need someone from housing as well. Scott stated this would be positive if we have someone from each (WETCC/Housing). Tara stated White Earth Housing will have more tribal members vs. WETCC. Kathy would like a list on tribal members for RTC and SSC employees on benefits board. Kathy also asked about health insurance, is the majority of employees who have health insurance non-native. Scott stated he did not know. Tara would like lists for this and broke down by entities as well. Meetings are held the second Thursday of each month at 1:00 p.m. Next meeting May 11th at the RTC.

Tentative date for wellness is May 18th. "We made a ton of difference" will be the topic for the wellness day. Since the last wellness the progress with weight loss was 2,000 pounds since last year. Need a council member to speak at this event. One on the morning and afternoon. Tara and Terry agreed to speak at the wellness event.

Breaking out statistics on:

- Weight loss
- Quit smoking

Events throughout the day:

- Speakers
- Weigh ins
- Tobacco
- Blood pressures

Meeting Recessed at 10:48 a.m.

Meeting Reconvened at 11:04 a.m. Returned

Enrollments Resolutions

Shannon Heisler and Kim O'Brien present. Brief discussion on enrollments statistics. Tara asked if Shannon is going to attend the Special TEC meeting on April 20 in Fond du Lac, MN. Tara would like her present because there may be questions regarding the amount of work that goes into research for enrollments. Tara stated it would be beneficial if she attended this meeting. Shannon stated MCT does a lot of the work for enrollments department. MCT needs certificate for death to put as deceased. Tara asked about our projective numbers and wants Shannon to connect with Jesse Fain for research and analysis. Terry asked how much of a decline in enrollments. Shannon stated 500-700 people. Currently have 18,461 enrolled members. Shannon stated there are a lot of people that are not enrolled who can be. Shannon currently did an age report. Living; 867 quarter or more of kids. Tara stated to break down by ages on and off reservation. Shannon stated she may need a part time employee for the amount of work they have in the enrollments office. Brief discussion on blood rolls being used. Tara questioned blood rolls. Shannon stated 2003 resolution go with 1910 Hinton blood roll, this will increase the blood quantum. Tara would like a list of all descendants that would be affected by this readjustment.

Eligibles- Motion made by Eugene Tibbetts to approve Resolution #020-17-017, Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Ineligibles- Motion made by Steven Clark to approve Resolution #020-17-018, Seconded by Eugene Tibbetts. Motion carried, 4 for, 0 against.

Band Transfer to the Boise Forte- Motion made by Tara Mason to approve Resolution #020-17-019, Seconded by Eugene Tibbetts, 4 for, 0 against.

Band Transfer to Leech Lake- Motion made by Tara Mason to approve Resolution #020-17-020, Seconded by Eugene Tibbetts, 4 for, 0 against.

Band Transfer to Leech Lake- Motion made by Steven Clark to approve Resolution #020-17-021, Seconded by Eugene Tibbetts, 4 for, 0 against.

Band Transfer Leech Lake to White Earth- Motion made by Kathy Goodwin to approve Resolution #020-17-022, Seconded by Steven Clark. Motion carried, 4 for, 0 against.

Blood Degree Correction- Motion made by Kathy Goodwin to approve Resolution #020-17-023, Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Blood Degree Correction- Motion made by Kathy Goodwin to approve Resolution #020-17-024, Seconded by Eugene Tibbetts. Motion carried, 4 for, 0 against.

Blood Degree Correction- Motion made by Kathy Goodwin to approve Resolution #020-17-025, Seconded by Eugene Tibbetts. Motion carried, 4 for, 0 against.

Blood Degree Correction-Motion made by Tara Mason to approve Resolution #020-17-026, Seconded by Eugene Tibbetts. Motioned carried, 4 for, 0 against.

Blood Degree Correction- Motion made by Tara Mason to approve Resolution #020-17-027, Seconded by Kathy Goodwin, 4 for, 0 against.

Blood Degree Correction- Motion made by Kathy Goodwin to approve Resolution #020-17-028, Seconded by Tara Mason. Motioned carried, 4 for, 0 against.

Blood Degree Correction- Motion made by Tara Mason to approved Resolution #020-17-029, Seconded by Eugene Tibbetts. Motion carried, 4 for, 0 against.

Blood Degree Correction-Motion made by Tara Mason to approve Resolution #020-17-030, Seconded by Kathy Goodwin. Motion carried, 4 for, 0 against.

Tribal Strategic Affairs and Strategic Plan

Michael Neusser present brief discussion on Strategic Planning and why it's important. Strategic planning is important to an organization because it provides a sense of direction and outlines measurable goals.

- Vision
- Mission
- Objectives
- Strategies
- Flexible
- Organic
- Translation & Practice

Purpose Governmental Prospective:

- Strategies
- Goals
- Objectives

Dynamic Goals:

- Provide Clarity
- Answer key questions

The key to having a strategic plan for all the programs is to stay within the plan. Have someone to monitor this plan, follow and make changes as necessary. Mike asked if the council approves for a strategic plan to be written. Council approves strategic plan.

Brief discussion on the Tribal Strategic Affairs position. Mike referenced the position summary. Rewritten [REDACTED] Working with the communication director, Tom Bement. Adjusting the Position Summary. Tara asked if this position will go past one year. Terry stated no, this position is a six month time frame. Tara stated the strategic plan failed before. Mike stated the accountability, annual evaluation, managers & directors working as a team can make

a difference. Mike also stated he would like to see this as a permanent position and this is a critical position to have in place. Tara stated what we look like today. Mike stated:

- Land Use Plan (Need to look into)
- Strategic Plan
- Acquisition Strategies

Brief discussion regarding HEMP.

Housing

Steven Howard present for discussion on White Earth Housing Authority. Steven stated Housing is spending HUD funds from last year. Housing has a meeting with HUD on 04-20-17.

Executive Directors Report 2017:

Work Orders

The work order system is functional and improving constantly. As expected there has been a slight increase in the volume of work orders. From January 1, 2017 through today there have been over "700" work orders called in, 88% have been addressed and closed.

The Housing Authority has been awarded Shakopee grant [REDACTED] This grant will be utilized to purchase fire extinguishers and upgrade 40 furnaces that are inefficient and require constant maintenance.

FY17 Indian Housing Plan (IHP):

The annual funding budget contains funds from previous years. Tara asked where are we at with funds. Steven stated actually spending FY16. FY18 don't have to worry about until October. Tara asked if they are able to spend down FY18. Steven stated "Yes", when he spoke with maintenance they were told to do minimal when fixing the housing homes. Steven stated he wants to have quality work being done in the housing homes and what needs to be completed in each home. These homes need to be presentable for tenants. Steven purposed to have a compliance officer on board to make sure things are done correctly within the housing homes.

Mold Grant:

An Architect and Engineering firm was previously contracted for this project but because the initial bids came back over budget a revised scope of work is being developed for each home. With the Housing Authority acting as the "General Contractor", each home will have three separate contracts:

- Roofing
- Windows
- Siding

Kathy asked about mold, there are a lot of homes in the NTW community with mold issues and is there contract dollars/funds to be utilized for this purpose. Steven stated not enough dollars to do all the work. The way the contract was written Strawberry Lake and Pine Point would be the homes they need to start with. Steven is addressing other community's needs as well.

Steven Clark asked about bed bugs. Steven stated joined apartments need to be evacuated when they spray.

Policy & Procedure:

All policy and Procedures will be reviewed for possible updated. First Admissions Eligibility and Occupancy, Procurement, Maintenance, Personnel and Travel Policies. At the next Board of Commissioners meeting, Steven is requesting a policy be put into place for Arson and how to accommodate the tenants.

AEO Policy:

The Admissions Eligibility and Occupancy Policy includes changes to the Drug Policy Exclusion form 3 years to 1 year.

Procurement Policy:

The White Earth Housing Authority Procurement Policy must follow the TERO Ordinance "Provisions for Indian Preference" but they are too vague and need to be updated. Housing is currently reviewing the TERO Ordinance.

Accounts Receivable:

Accounts Receivable or "Rents paid by Tenants" are over 80% delinquent. Tenant services will be notifying all delinquent tenants and will be required a payback plan to remain in compliance with the rental agreement.

Terry asked about the [REDACTED] Steven stated he resubmitted the request and is working with Joe. Steven also stated that the architect is gone and they want Steven to sign off on the agreement, he is not comfortable with this, however, if he has to he will. Inspections of the homes the architect failed to detect (Grand Forks homes):

- Furnaces
- Flooring
- Roofs
- Mold

Brief discussion on the Grand Forks homes and what needs to be done. Umsy stated how about the exterior paint. Steven stated they will be painting the homes. Kathy stated each home needs to be inspected once a year. Steven stated they are going to be doing a better job with the housing homes inspections. Clean up is every other year.

Meeting Recessed at 12:38 p.m.

Meeting Reconvened at 12:51 p.m.

White Earth Tribal Police:

Mike LaRoque and Jeremy Cossette present. Brief discussion on the Contempt of Court List and enforcement of these court orders. Mike stated there are 900 contempt's in Tribal Courts and 6-14 contempt's per person, with the contempt's and the court orders this is allowing them to

tow the vehicles, taking of the license plates, also ordinances on taking hunting/fishing rights. Tribal Police are collaborating with the Tribal Court, in the hopes to encourage them to get them off the contempt list. RTC stated Tribal Police cannot take a enrolled members hunting/fishing rights. Jeremy stated they need more clarification from our Tribal Judges on this process, Ken was asked to call Joe Plumer into the meeting to clarify this process to the council. Tara stated can this be put in the paper; Mahnomen, Anishinaabeg, and Detroit Lakes. Recommendation letter to Judge from the RTC. Reference vehicles, towing and hunting/fishing rights. Steven asked about the cost of the towing of vehicles and who does this. Mike stated depends on where they come from.

- Berry's (45 days, title to vehicle)
- Jackson
- Beckman
- Zima
- Bevins

Judge Blaesar entered the meeting at 1:10 p.m. More discussion on towing of vehicles, taking of the license plates and ordinances on taking hunting/fishing rights. Judge Blaeser stated the hunting/fishing rights was taken out of the ordinance. Contempt means nothing if we do not have them doing anything. Joe Plumer entered the meeting at 1:20 p.m., Joe Plumer stated he would like to see something worked out to get their tickets taking care of, Amnesty Idea? Set up a online payment and have this information on back of the citation. Tara asked about the article in the paper. Process:

- Article every month starting with some of the contempt list names
- Work with Joe on Amnesty (Date/Time)
- Face book

Brief discussion on Congregate Housing. How to stop people from coming/going all night long. Keeping the building locked up after hours and monitoring the surveillance cameras. DW Jones not doing anything about the evictions. Need to make sure that reports are written and handed in to the appropriate persons. DW Jones evictions list need to be turned into the Tribal Police with proof of eviction. Tara stated Congregate Housing needs to be protected because our elders live here and if DW Jones do not want to do anything about issues RTC needs too. Joe Plumer stated to have Social Workers at the Congregate Housing/River Land apartments to work with the elders to help connect them with programs. Judge Blaeser also commented on making the tenants responsible for their guest.

Civil Process Fee Schedule

Mike LaRoque & Jeremy Cossette present. Brief discussion on the Civil Process fees. Limit as of now is free across the board. Keep free or charge for Civil Process. Civil Process fees charges:

- Eviction & Trespass Orders
- Private Parties
- Outside Agencies.

Council agreed \$40.00 for rate of the Civil Process Fees.

Discussion: Customary Adoptions - Joe Plumer and Judge Blaeser clarified what is recognized and what is not. Judge Blaeser referenced Code.

Resolution- BIA- Indian Highway Safety FY-18 Grant

Motion made by Kathy Goodwin to approve Resolution #001-17-011, Seconded by Steven Clark. Motion carried, 4 for, 0 against.

911 service meeting in Mahnomen Tuesday April 18, Jeremy Cossette, Mike LaRoque and Joe Plumer attending.

Discussion - Civil Forfeiture Code -Council in agreement to move forward and PCA ordinance is done - Joe Plumer updated (not approved but done)

Discussion - Congregate Housing Rules- change age -problems stemming from younger tenants.

Other

Resolution-Joint Project with Otter Tail Power at SSC utilizing their POP Solar PV program

Motion made by Tara Mason to approve Resolution #016-17-009, Seconded by Steven Clark. Motion carried, 4 for, 0 against.

Resolution-'17HUD ICDBG Request/White Earth Village Head Start/Barb Fabre

Grant requires Tribal Match [REDACTED] Motion made by Steven Clark to approve Resolution #016-17-010 (Match commitment), Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Motion made by Steven Clark to approve Resolution #016-17-011 (O&M commitment), Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Resolution - Orgill Line of Credit -Store Setup - Liz Anderson request

Discussion -should more money be put up? Review of the financial numbers
Tabled for now

Contract between ANCS and White Earth for an Archaeological Survey

Motioned made by Kathy Goodwin to approve, Seconded by Tara Mason. Motioned carried, 4 for, 0 against.

Eugene commented on burial mounds out by Strawberry Lake. Person has reported family came to him. Council decided to have archeologist go out to look around the area.

Business License Renewal [REDACTED]

Motion made by Eugene Tibbetts to approve, Seconded by Kathy Goodwin. Motioned carried, 4 for, 0 against.

Child Care Licensing Renewals

Kendra Nunley

Motion made by Tara Mason to approve, Seconded by Eugene Tibbetts. Motioned carried, 4 for, 0 against.

Child Care Licensing Renewals

Annie Stordahl

Motion made by Eugene Tibbetts to approve, Seconded by Tara Mason. Motioned carried, 4 for, 0 against.

Annie Haverkamp

Motion made by Eugene Tibbetts to approve, Seconded by Steven Clark. Motioned carried, 4 for, 0 against.

Jenny Syverson

Motin made by Kathy Goodwin to approve, Seconded by Eugene Tibbetts. Motioned carried, 4 for, 0 against.

Kelsey Brehm

Motin made by Kathy Goodwin to approve, Seconded by Eugene Tibbetts. Motioned carried, 4 for, 0 against.

Jennifer Donner

Motion made by Eugene Tibbetts to approve, Seconded by Kathy Goodwin. Motion carried, 4 for, 0 against.

Letter from Steven L. Snell- He wants to purchase a White Earth flag

Motion made by Kathy Goodwin to approve, Seconded by Tara Mason. Motioned carried, 4 for, 0 against.

Travel request brought by Tara Mason:

- [REDACTED] tours by France - [REDACTED] flight & Hotel are paid for
- 50 miles per diem and meals 15 days
- Wild Rice advertising in France
- They already purchased 1,000

Motion made by Steven Clark to approve, Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Wild Rice: Indian Center guy that wants to buy 100 lbs of rice. Will sell elder rate to him

Motion made by Kathy Clark to approve, Seconded by Tara Mason. Motion carried, 4 for, 0 against.

Discussion

Elders:

Kathy Goodwin stated she received elder complaints. Pay \$10.00 to join elder committee MICOE not White Earth. Kathy wants all the elders on the White Earth Reservation to be involved. Council will have discussion. [REDACTED] Elder's articles are in the paper and who reviews them first. Tara attended the Elders meeting on April 11th. Eugene will attend the next meeting on May 2nd in Elbow Lake. Steven will attend in Rice Lake.

IHS:

Kathy stated she has to travel to Portland to attend the Indian Health Service Direct Service Meeting with discussion on cancer. Four tribal members passed away from cancer - reallocate for pre-screening people or try funding. Kathy wants to take statistics with National level.

Softball Leagues:

Seven communities will receive Softball League donations [REDACTED] White Earth, Callaway, Pine Point, Mahnomen, Waubun, Naytahwaush, and Rice Lake.

Kathy request from Holly Ristue /librarian. Her last day is June 1st. Send to education. A blanket and cake for her last day.

Casino Issues:

House Keeping; Writing employees up for going to the restroom. Kathy has received 3 complaints for this.

Cooks; cannot keep cooks. This was addressed at the gaming meeting. New restaurant running out by 8 pm. Tara requested for Bill Marsh to get cook wages for Tara to review.

Waitresses; Wages low, tip issue and waitresses cannot take the \$25.00 they need to start their shifts from the till.

HR:

Kathy Goodwin received a call from [REDACTED] has been with Head start for quite a few years. PTO accumulated 62 hours, [REDACTED] works 32 hours. Nakoa Graff came in, he met with Angela Soyring and they reviewed division and weren't marking 32 hours as full time. It was figured out that [REDACTED] was checked by accident as a full time employee. This was a computer issue. Angela talked about consistency and fairness but not fair to pay [REDACTED] and not others. [REDACTED] should not have received PTO. Subs don't get PTO. Kathy wanted to allow [REDACTED] to receive PTO. Tara, Steven and Eugene against to allow [REDACTED] to receive PTO.

Terry had complaint from another former employee [REDACTED] wouldn't release 401k when she left. Nakoa will follow up.

Kathy received request from [REDACTED] requesting easement Broken Arrow Elbow Lake snowmobile trail. Council refer to the Land office and Land will bring back to Council.

Funeral Insurance:

Terry is having meeting tomorrow. Tara stated to have presentation. Discussion about cremation and traditional ceremony cost.

Adjourn

Motion made by Kathy Goodwin at 4:28 p.m. to adjourn, Seconded by Eugene Tibbetts.
Motioned carried, 4 for, 0 against.

Tara Mason, Secretary/Treasurer